



### MEETING OF THE BOARD OF DIRECTORS

October 19, 2017

#### Minutes

*Directors Present: Mia Davenport, Robert Goff, John Kane, Marnie Kelly, Nathan Moser, Paul Ramirez, Clint Walker, Felicia Wenell, Christian Willauer*

*Directors Absent: Trish Blessing*

*Others Present: Leigh Botwinik, Kelly Davenport, Max Matthews, Johnny Mills, Bill Ray, Hillary Sorin*

*Location: 201 West 14<sup>th</sup> Street, Wilmington, DE 19801*

8:03 AM, meeting called to order.

#### I. Review & Approval of Minutes

- a. Marnie Kelly moves to approve the minutes from the meeting on September 14, 2017. John Kane seconds the motion. All in favor.

#### II. School Reports

- a. Student Representative Update
  - i. There is no student representative update.
- b. Staff Member Update
  - i. Nathan Moser shares a brief staff update, explaining that things are going very well overall during the first quarter of the school year due to the clear expectations set by staff and the administration.
- c. Data Plan for 2017-2018
  - i. Leigh Botwinik reviews the data calendar with the Board of Directors, showcasing the wide range of data that will be shared throughout the year to supplement the traditional school dashboard. She notes the attached article about track metrics and discusses the research-based predictions of high school graduation with the Board.
- d. FCSW October Data Packet
  - i. Felicia Wenell notes the formatting changes made to the data packet from last year. Overall, demographics are similar to last years with attendance rates somewhat lower due to a large number of student no-shows. These student's new schools have not provided the notification requested to be dropped from Freire Wilmington's roll.
  - ii. Paul Ramirez highlights the school's intervention program which is now in full swing and is well received by students.
  - iii. Clint Walker notes that Paul did a remarkable job in a recent interview with the News Journal to be published later in the month.

- e. Teacher Equity Plan
  - i. Max Matthews reviews the Teacher Equity Plan with the Board of Directors, a requirement to receive Title I funds. Paul and Felicia note they are attentive to equity on an ongoing basis.
  - ii. John Kane moves to approve the plan. Robert Goff seconds. All in favor.

### **III. Finances**

- a. September 2017 Financial Packet
  - i. Bill Ray reviews the September financial packet with the Board of Directors. The cash balance is high, as expected, at this time in the school year. Bill notes the addition of a food program revenue section to the dashboard and the reasons this information was added within the board packet.
  - ii. Marnie Kelly moves to approve the September 2017 Financial Packet. John Kane seconds. All in favor.
- b. FY17 Audited Financial Statements
  - i. Bill Ray presents the audited financial statements, the substance of which the Board has previously reviewed.
  - ii. Robert Goff makes a motion to approve the Fiscal Year 2017 Audited Financial Statements. Christian Willauer seconds. All in favor.
- c. Movement of Longwood Foundation Funds Memo
  - i. Bill Ray presents a memo to accept \$150,000 in funds that were paid to the Freire Foundation by the Longwood Foundation in order to fund two additional teacher positions during the 2017-2018 School Year.
  - ii. John Kane moves to accept the funds. Robert Goff seconds. All in favor.
- d. CBOC Update & Election of New Members
  - i. Bill Ray shares applications from an additional parent and staff member interested in joining the Citizens Budget Oversight Committee (CBOC). The CBOC voted to accept the new members at its October meeting.
  - ii. Robert Goff makes a motion to approve the election of the parent, Nikkole Lee, and staff member, Wyatt Cadley, to Freire Wilmington's CBOC. Christian Willauer seconds. All in favor.

### **IV. Advancement**

- a. Hillary Sorin presents on the network's advancement initiatives. An Advancement Committee spanning across the Freire network is being formed, and it is asked that some members of the Freire Wilmington Board join this committee. In addition, a network-wide council of advisors will be formed in the coming months.
- b. Hillary shares that planning is underway for a network-wide annual report and a new type of fundraising event for the spring, to be held at TECH Freire Charter School in Philadelphia.

### **V. Governance**

- a. Potential Changes to Build the Future and Freire Foundation
  - i. Hillary Sorin and Kelly Davenport share that build the Future Education Collaborative is in the process of changing its name to Freire Education Collaborative. Kelly Davenport

has also changed her title to CEO and Network Founder. Christian Willauer notes her support of this change for continuity across the network.

- b. Trustee Expectations
  - i. Kelly Davenport reviews the Trustee Expectations document, highlighting the new aspirational goal for non-parent, non-staff, and non-community Board Members to contribute or raise \$15,000 annually.
- c. Build the Future Forum, November 30
  - i. Kelly Davenport invites the members of the Board to attend a Build the Future Evaluation Fall Forum to discuss and address questions derived from Build the Future's Evaluation in Spring 2017.

## **VI. Midtown Brandywine Committee Update**

- a. Robert Goff shares that there is no official news from the Midtown Brandywine Committee. Some individuals have mentioned minor concerns, but nothing that has been raised to the committee level. The committee is also currently in the process of reorganizing.
- b. Paul Ramirez notes that the school has devoted significant resources to the issue of parent drop-off and pickup, with new programs and incentives in place to help respect the neighborhood's requests.
- c. The Board briefly discusses the proposal to move the Wilmington DART hub from Rodney Square to the train station and the potential impact that could have on the students who commute.

9:05 AM, meeting adjourned.