



BOARD OF DIRECTORS MEETING

May 19, 2016 – 201 W. 14th Street, Wilmington, DE 19801

Minutes

Directors Present: John Pierson, Clint Walker, Julia Li, Bob Goff, Christian Willauer, Penny Marshall, Mia Davenport-Chaney

Directors Absent: John Kane, Henry Smith, Mike Cattermole, Hal Real

Others Present: Felicia Wenell, Paul Ramirez, Kelly Davenport, Bill Ray, Melanie Reiser, Matt Kong, Yethmi Garcia-Embriz (student).

- I. **Roll Call and Determination of Quorum** – The Meeting was called to order at 8:01 a.m. The President noted that the Board did not have quorum yet, so the meeting commenced with informational reports. At 8:47 a.m., Mia Davenport-Chaney arrived and the Board had quorum.
- II. **School Report** – Felicia Wenell presented the school report. An Assistant Dean of Students to replace the principal intern was hired and started this Monday. State testing of 8th graders finished last week, with all four parts being administered via computer. Results could be in as early as June. We are well into the hiring process for next year.

A representative from Student Council presented on student activities including a fundraiser that raised \$200 to be invested into sports and extracurricular programming to make school more fun.
- III. **Enrollment/Recruitment 2016-17** – We have 126 students newly enrolled. Our aim is to be 105% enrolled for 2016-17. We are still working to fill out the 8th grade entirely and bringing on a waiting list for all grades.
- IV. **Phase 2 Construction Update** – Kelly Davenport presented the Phase 2 Construction Update. We incurred \$36,000 in environmental remediation work. We will be able to get our permit when this environmental remediation is complete. Then it is a 10-week construction schedule. Paul Ramirez will be sending the community a notice about construction hours.
- V. **Finance Report** – Bill Ray presented the financials for the month ending April 30, 2016. We are projecting a 2015-16 cash surplus of \$5,000 (based on \$80,000 of Bridge to Wisdom funding). Our projected 2015-16 net income (before capital assets/depreciation) is \$152,000. We will not end the year with enough cash on hand to meet the State's Financial Performance Framework.

Bill Ray presented a draft budget for 2016-17.

- VI. **Fundraising Update** – Kelly Davenport presented the April Development Report. We have raised \$71K in donations plus a \$75K grant toward our \$300,000 fundraising goal for 2015-16. Our

annual network fundraising event, Bridge to Wisdom, is being held tonight, and we have an anonymous match for up to \$30,000 raised at the event. This year's honoree will be David L. Cohen and the reception will be held on the 43rd floor of the Comcast Building in Philadelphia.

- VII. Approval of Minutes** – Bob Goff moved that the minutes of the April 21, 2016 meeting be approved as read, and Julia Li seconded this motion. The Board was polled, and the motion passed unanimously.
- VIII. Approve Instructional Hours for 2016-17** – Felicia Wenell presented the instructional hours for 2016-17. We are moving dismissal from 3:45 p.m. to 3:00 p.m. with the building still open until 5:00 p.m. This will allow for more time for extracurricular activities and after-school professional development. Bob Goff moved that we approve the instructional hours for 2016-2017, and Julia Li seconded this motion. The Board was polled and the motion passed unanimously.
- IX. Approve Calendar for 2016-17** – Felicia Wenell presented the school calendar for 2016-17. It aligns pretty closely with the district calendars, has very few half days (opting instead for full day professional development every month to six weeks), and recognizes a Muslim holiday. Bob Goff moved that we approve the school calendar for 2016-17, and Mia Davenport-Chaney seconded this motion. The Board was polled and the motion passed unanimously.
- X. Governance Update** – During summer 2016, Board meetings will be held on the third Thursday of the month at 8:30 a.m. Legislation has passed requiring that Board meetings be audio recorded and posted on the website beginning this summer.
- XI. Midtown Brandywine Committee Update** – We received a complaint on May 4th for kids walking down Orange Street to the park. Bob Goff encouraged the school to keep on going in the direction of alleviating neighborhood concerns.
- XII. Adjournment** – The meeting adjourned at 9:04 a.m.

The next Board meeting is scheduled for June 16, 2016 at 8:30 a.m. at 201 W. 14th Street, Wilmington, DE.