



### Freire Charter School Wilmington Board of Directors Meeting

December 15, 2016 at 8:00 a.m.  
201 W. 14<sup>th</sup> Street, Wilmington, DE 19801

#### Minutes

*Directors Present: Robert Goff, John Kane, Julia Li, Hal Real, Clint Walker, Christian Willauer*

*Directors Absent: Mia Davenport, Penny Marshall, John Pierson, Henry Smith*

*Others Present: Paul Ramirez, Felicia Wenell, Bill Ray, Melanie Reiser, Johnny Mills, Max Matthews, Leigh Botwinik, Yeithmi Garcia*

- I. **Roll Call & Determination of Quorum** – The meeting was called to order at 8:02 am. The Secretary observed that the Board had a quorum, and the meeting commenced.
- II. **Executive Session** – Hal Real motioned that the Board enter executive session to discuss ongoing litigation. Julia Li seconded the motion. The Board was in executive session from 8:02 to 8:03 am. Bill Ray, who was to present on the litigation, was not yet present and conversation was postponed until later in the meeting.
- III. **Adopt Minutes** – John Kane moved to approve the minutes from the November 17, 2016 meeting. Julia Li seconded the motion. The motion passed unanimously.
- IV. **School Report** – Paul Ramirez presented the school report. He noted that academic supports and extracurricular activities are helping to shape a true Freire experience. Paul discussed extracurricular activities and Clint Walker requested a list of what the school offers. The student representative affirmed that things were going well, particularly excitement around the basketball team, a field trip, and food drive. Max Matthews presented the 2015-16 Charter School Annual Report, with Paul Ramirez elaborating on academic performance. Leigh Botwinik reviewed the performance dashboard and fielded questions.
- V. **Enrollment/Recruitment 2017-18 Update** – Paul Ramirez noted that the school was receiving applications at a healthy rate to ensure adequate enrollment.
- VI. **Governance** – Felicia Wenell noted that she had identified a parent interested in joining the board who was unable to attend the current meeting. She also noted that a parent had expressed interest in joining the CBOC and would submit an application by the next meeting. Bill Ray noted that he had talked with the parent.

- VII. Finance Report** – Bill Ray presented on the school's finances. He noted that final public funding payments were arriving on time and reviewed spending, cash flow, and receivables. He noted that the CBOC did not have a meeting this month. The Board had no questions regarding finance.
- VIII. Fundraising Update** – Leigh Botwinik presented the development report. She discussed the school's progress toward its fundraising goal, including a recent grant award notification. Leigh noted that the February donor cultivation event would need to be rescheduled. Clint Walker encouraged all Board members to invite 10 people to the event.
- IX. Midtown Brandywine Committee Update** – Bob Goff relayed that the committee met several weeks ago but that he has not had a chance to meet with the group leader yet, and will have an update at the next meeting.
- X. Executive Session** – Christian Willauer moved to enter executive session. John Kane seconded the motion. The board was in executive session from 8:38 to 8:43.
- XI. Ratify Lawsuit Settlement Agreement** – After deliberating the settlement agreement regarding the lawsuit related to Christina School District's 2003 referendum revenue in executive session, Hal Real moved to ratify the settlement agreement and Bob Goff seconded the motion. All in favor.
- XII. Adjourn** – The meeting adjourned at 8:43 a.m.

*The next Board meeting is scheduled for January 19, 2017 at 8:00 a.m. at 201 W. 14<sup>th</sup> Street, Wilmington, DE.*